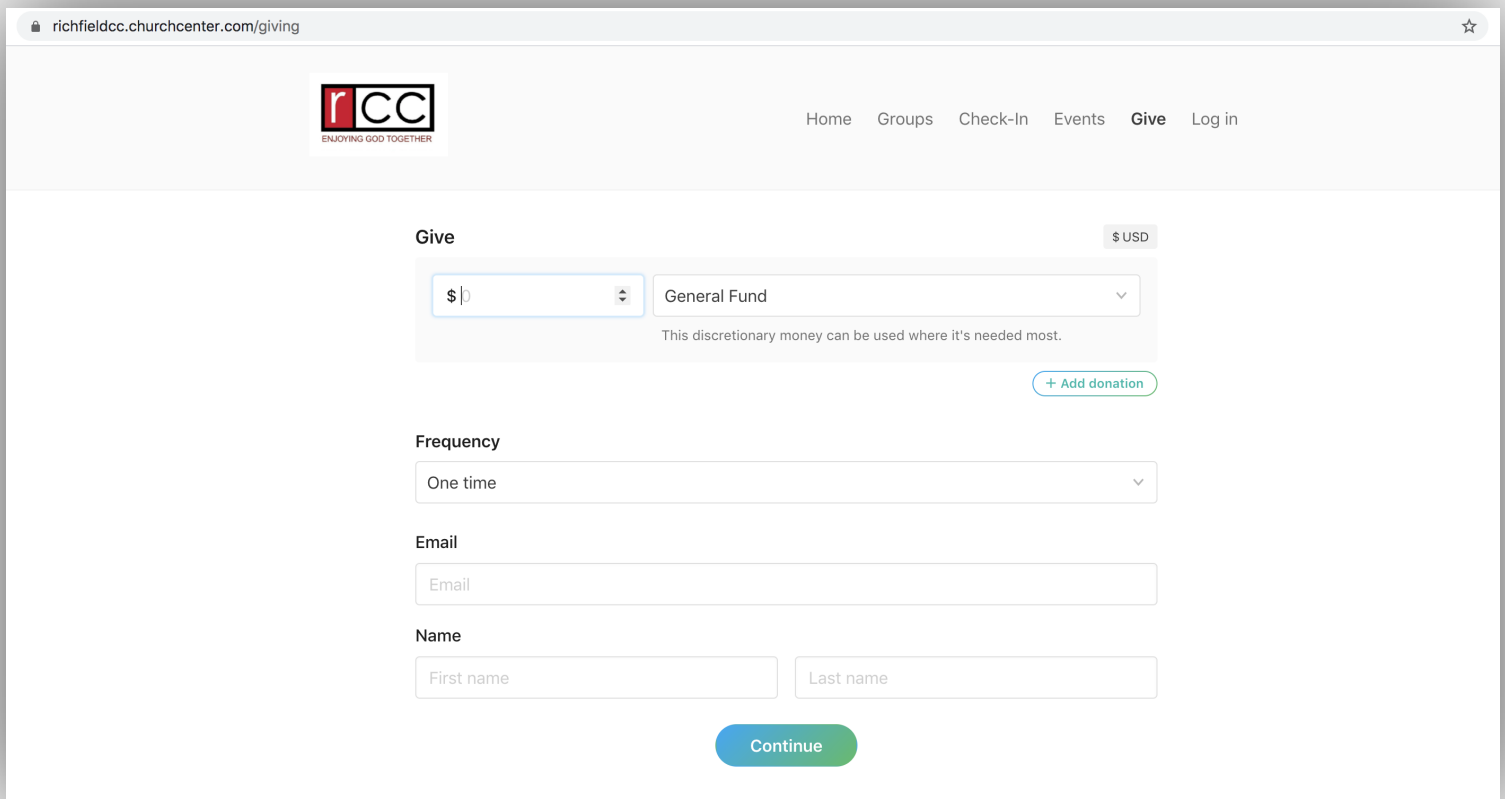# THANK YOU FOR GIVING TO RCC!

A few things to know as you set up giving in the new RCC Giving System:
- If you have not registered yet for a Planning Center account with RCC, you will need to do so
- If you register through the app, you will not have to re-register or do "two-step" verification again
- After you give, you will receive an email receipt of your giving

Through our website:

1. Go to *richfieldcc.org*
2. Click on "Invest"
3. Click on "Give Here"
4. Enter a giving amount and confirm the fund ("General Fund" is the default)
5. Choose a frequency – "One Time" or "Regularly"
    - If "Regularly", choose the frequency, day of the week, and start date
6. Choose payment method – Credit Card or Bank Account
    - If using a bank account you will be prompted to connect to your bank using the "Plaid" secure transaction system
7. Choose if you would also like to cover the transaction fees for your giving
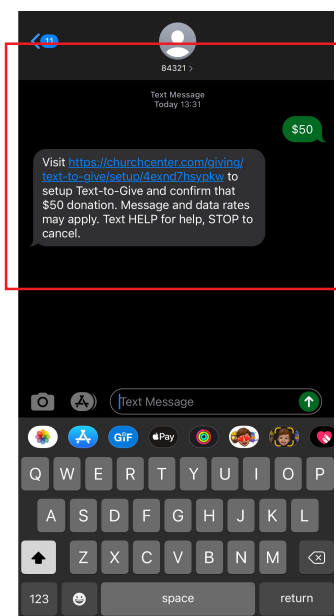8. Click "Give Now"

Through the Church Center App:

1. Choose "Give" from the navigation at the bottom
2. Enter the amount
3. Choose the fund to give to
4. Choose "One Time" or a recurring option (weekly, monthly, etc.)
5. Enter a payment method
6. Enter payment info
7. You can choose to cover processing fees as well
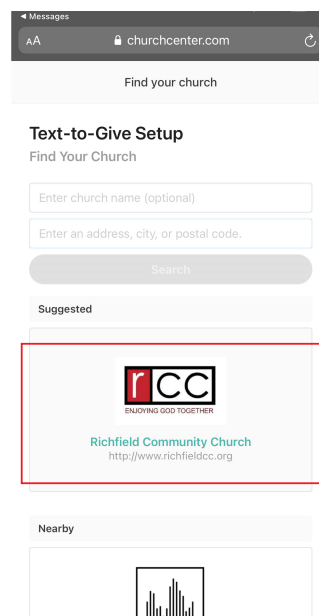8. Choose "Submit" to finalize
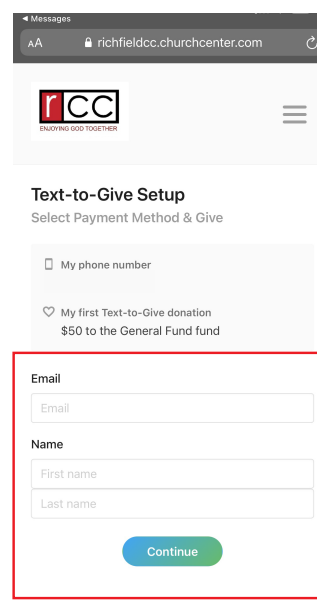
STEP 2

Through Text-to-Give:

1. Text an amount to **84321**
2. Tap the link that is sent back to you
3. Choose RCC from the church list (search if needed)
4. Enter in your email and name
5. Choose a payment method
6. Enter your payment info
7. Tap Donate to finalize
8. Note: Once you give by text, future text to give amounts will be immediately processed (step #1 completes the process)
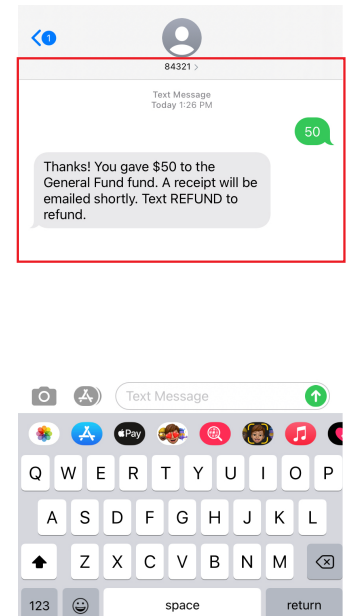
STEP 2   **STEP 3**   **STEP 4**   **NOTE 8**